

Job Description:
Learning Facilitator

Duties:

- Deliver seated and/or online lessons to participants
- Administrator feedback forms
- Input presentation attendance in computer system
- Engage in the classroom activities
- Maintain knowledge in one's own discipline-related area by participating in professional development
- Steer conversations about the learning material
- Extract varied insights from participants

Competencies/Requirements:

- Bachelor's degree or equivalent in relevant discipline/field, or industry certifications in appropriate field.
- 2-3 years' experience working in upper secondary education and adult education or related field.
- Encourage respect for ideas voiced during facilitation.
- Demonstrates sufficient knowledge of applicable services by correctly answering questions and delivering solutions.
- Demonstrable and relevant facilitation experience.
- Excellent verbal and written communication skills.
- Respectful, open-minded, and accommodating.